

SOCG 298 Independent Study Course Policy

1. An *Independent Study* (SOCG 298 course) allows independent research & study for pre-dissertation students **who have completed all of their course requirements** and are in preparation of *field papers with exam*, or *prospectus research with exam*.

OR

2. With approval from the Director of Graduate Studies, SOCG 298 may allow students **who have not completed their course requirements** to examine a particular topic that is not covered in a regular seminar course. *Advanced planning is strongly recommended.*

All students enrolling in SOCG 298's (1 - 8 units) should complete these steps before the start of the quarter:

- Meet with a faculty member to discuss your 298 proposal
- Develop a description (scope and goals) for the independent study with the faculty member (*attach*)
- Develop a reading list and/or planned assignments (*attach*) and schedule contact times w/ instructor
- Complete the SOCG 298 application and obtain the required signatures
- Submit to the Graduate Coordinator, who will facilitate enrollment through TritonLink.

PLEASE NOTE: If you have not completed all your required courses and are interested in taking *Sociology Independent Study* (SOCG 298 units), you will need to adhere to the policy described below. Meeting with the Director of Graduate Studies in advance is strongly recommended to assure approval for your plan of study.

Students will need to explore seminars in and out of the Sociology department, and requests for the 298 must illustrate that no seminars are being offered from which the student would benefit. Students making this request must explain a special circumstance and be approved by the student's Faculty Advisor and the Director of Graduate Studies. Specifically, the student must explain why the skills and knowledge provided by the requested independent study are pertinent at this particular point in the program. In addition, a requested SOCG 298 must relate directly to the individual's future field exam topics or prospectus area topic.

The requirements of the doctoral program in Sociology are established for the exploration of major substantive fields and areas under a variety of topics in the graduate curriculum. The completion of coursework for the Sociology Ph.D. requires the completion of all the formal requirements and the stipulated amount of course hours. Independent study may compliment these requirements but will not be viewed as alternatives to the required 16 courses offered by Sociology.

Sociology Department

Independent Study Course

SOCG 298 Application

I. To be completed by student:

Name: _____

Student PID #: _____

Phone: _____

Cell: _____

e-mail: _____

Home Department: _____

Instructor: _____

Quarter/Year: _____

Number of Units (1-8): _____

Sociology students only:

Have you completed all of your required course requirements? _____

If not, when do you expect to complete your course requirements? _____

Have you completed your field exams? _____ If not, by when? _____

II. To be completed by student and instructor

Please attach a description of independent study content and goals (include any anticipated readings and planned assignments).

Number of contact hours per week: _____

Basis of final evaluation (paper, project, etc): _____

*I understand that approval for SOCG 298 Independent Study is not a petition to waive, substitute, or be exempted from any of the 16 required courses for the doctoral degree in Sociology. A course substitution requires a separate petition to be approved by the Director of Graduate Studies.

Signature of Student

Date

Signature of Instructor

Date

Signature of Director of Graduate Studies

Date

The completed application is due to the Graduate Coordinator by the 1st day of instruction for each quarter.